

REDDING SCHOOL OF THE ARTS
TBC Executive Meeting Minutes
October 8, 2018

President – Monika Glanzer x VP – Nikola Hawes VP2 – Jay Meltzer x
Treasurer – Lorie Griffith Secretary – Haydee Chang x Show Director – Hillary Rogerson x
Margaret Johnson x

1. MEETING CALLED TO ORDER: 3:28 PM by Monica Glanzer
2. AGENDA:
 - a. No Changes
3. 9/4 Meeting Minutes were incomplete. Will be approved in November Executive Meeting. Remove Janice.
4. Treasury Update. Monica will send treasury update.
5. **Old Business:**
 - a. Discussed Christmas Parade Update – 4 Parent Volunteers will head up the design and build of this year’s float. Tiffany Blasingame will head up with Byron Wylie’s advice.
 - i. Margaret & Katie will follow up with Hawes Ranch to see if we can borrow the truck this year to pull the float.
 - b. Discussed Talent Show details
 - i. Due to miscommunication we will send a donation letter to the parents that paid the \$15 fee. Margaret will send donation letter to Haydee.
 - c. Discussed EBT for shows.
6. **New Business:**
 - a. Finalized Meeting Dates for Calendar Year
 - i. Revised Calendar Dates due to school holidays . Haydee will e-mail to Katie Vernon.
 1. 11/4 – Executive Meeting at 3:15 pm
 2. 11/13 – General Meeting at 6:00 pm
 3. 12/18 – Mandatory Parent Meeting at 6:00 pm
 4. 2/11 – Executive Meeting at 3:15 pm
 5. 2/12 – General Meeting at 6:00 pm
 - b. Reviewed of annual timelines
 - c. Scheduled Mandatory Parent Meeting for December 18 at 6:00 pm.
 - d. TBC Officers will attend the PAN quarterly meetings
 - i. Monica will attend the next meeting
 - e. Committee Updates – Monica has access to the various committee descriptions
 - i. Finalized Committee Chairs. Open Positions in Program and Sponsorship
 - ii. Jay will e-mail all volunteer committees to attend the October 16 General Meeting to provide updates
 - iii. Jay will coordinate the volunteers through SignUp Genius to recruit Parent Volunteers
 - f. Start to Sell Ads for the Mulan Program. Margaret will get updates forms for Ads. Haydee will revise and create an RSAMUSICALS2108 gmail account.
 - i. Provide Gift Cards to sell ads
 1. 3 ads – 2 free tickets
 2. 5 ads - \$50 gift card and 2 free tickets
 3. 10 ads - \$100 gift card and 4 free tickets

- g. Create Order Forms for Mulan Sleeping Beauty T-shirts and Sweatshirts. Assign Contact Person
- h. Look for Videographer this year. Look for possible interns from Bethel Church. Monica will confirm the budget for the videographer.

7. Reports:

- a. Teacher's Report.
- b. School Director's Report.
 - i. Add to agenda Spring Survey LCap
 - ii. Add motion to approve and remove signers for Bank statements.
- c. Show Director's Report.
 - i. Update on September rehearsals

PUBLIC FORUM: Hearing of persons desiring to address the Board on a subject not covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

8. MEETING ADJOURNED AT 4:56 PM

NEXT MEETINGS:

- TBC Executive Meeting: NOV 4 2018 @ 3:15 pm in the RSA Community Room - New dates needed
- TBC Gen Meeting: NOV 13 2018 @ 6:00 PM in the RSA Community Room

*Please note that both of these meetings are open to the public. Agendas/minutes for both are posted prior to the meetings on the RSA TBC website